

HOW SHALL WE RESPOND TO THE DREAMS OF YOUTH?

Site Facilitator Videoconference Data and Evaluation Form

Directions: This survey is being conducted by the Center for Criminal Justice Education & Research in the Department of Correctional & Juvenile Justice Studies at Eastern Kentucky University. Please answer the following questions as honestly and as accurately as possible. As the site facilitator, you have gained knowledge that can help OJJDP present high quality videoconferences. Your responses will be held in strict confidence. If you have any questions about the evaluation, please contact Dr. James Wells at (859) 622-1158. Thank you for your assistance!

1. Please indicate which of the following best describes the viewing site of the videoconference. (Please describe)

☐ FOUR YEAR COLLEGE OR UNIVERSITY (Write in name) _____

☐ COMMUNITY COLLEGE/TECHNICAL SCHOOL (Write in name) _____

☐ PUBLIC FACILITY (Describe) _____

☐ PRIVATE FACILITY (Describe) _____

☐ OTHER (Please Describe) _____

2. How many participants could your site accommodate? (Write in approximate number) _____

How would you rate the site on each of the following? (Circle the most appropriate response for each item.)

1=Very Unsatisfactory

2= Unsatisfactory

3= Neutral

4=Satisfactory

5= Very Satisfactory

3. VIEWING SITE APPROPRIATELY ARRANGED

FOR CLEAR VIEWING AND HEARING 1 2 3 4 5

4. BROADCAST AUDIO 1 2 3 4 5

5. BROADCAST VIDEO 1 2 3 4 5

6. Number of persons attending the videoconference (Write in number) _____

7. What comments (positive and/or negative) did you hear from participants about the videoconference? (Write in) _____

8. Overall, how did participants respond to the videoconference? (Circle one)

(1) VERY FAVORABLY (2) SOMEWHAT FAVORABLY (3) SOMEWHAT UNFAVORABLY

(4) VERY UNFAVORABLY

9. Did you experience any of the following technical difficulties? (Circle all that apply)

(1) ATMOSPHERIC DISTURBANCES (e.g., lightning, heavy rain, etc.)

(2) PROBLEMS WITH EQUIPMENT AT THE SITE (Please specify) _____

(3) OTHER (Please specify)_____

10. Overall, how would you rate the technical quality of the telecast? (Circle one)

(1) VERY POOR (2) POOR (3) GOOD (4) VERY GOOD

11. Which of the following did you do in preparation for the videoconference? (Circle all that apply)

- (1) CONTACTED POTENTIAL PARTICIPANTS VIA PHONE
- (2) COPIED PARTICIPANT PACKETS
- (2) CONTACTED MEDIA TO PUBLICIZE VIDEOCONFERENCE
- (3) MADE PARKING ARRANGEMENTS
- (3) SENT FLYERS/ LETTERS TO POTENTIAL PARTICIPANTS
- (4) PLACED SIGNS INDICATING LOCATION
- (4) ARRANGED FOR REFRESHMENTS
- (5) OTHER (Please describe)_____

How would you rate the facilitator's manual? (Circle the most appropriate response for each item)

	Strongly Disagree	Disagree	Not Sure	Agree	Strongly Agree
12. INSTRUCTIONS WERE CLEAR	1	2	3	4	5
13. THE INFORMATION WAS ACCURATE	2	3	4	5	
14. IT TOLD ME WHAT I NEEDED TO KNOW	1	2	3	4	5
15. MANUAL WAS WELL-ORGANIZED	1	2	3	4	5

16. In what ways could the coordinator's manual be improved? (Write in, if appropriate)_____

17. What additional information could have been provided to you prior to the videoconference that would have been helpful to you? (Write in, if appropriate)_____

18. Which of the following did you do before, during, or after the videoconference? (Circle all that apply)

- (1) INTRODUCED VIDEOCONFERENCE TO PARTICIPANTS
- (2) MADE A TAPE OF THE VIDEOCONFERENCE
- (2) DISCUSSED VIDEOCONFERENCE ISSUES DURING BREAKS
- (3) AGREED TO MEET AT A LATER DATE WITH SOME PARTICIPANTS
- (4) LED A POST-VIDEOCONFERENCE DISCUSSION

19. How did you learn about the videoconference? (Circle the most appropriate response)

- (1) ADVERTISED IN PREVIOUS VIDEOCONFERENCE
- (2) OJJDP BROCHURE/MAILING
- (2) OJJDP WEBSITE
- (3) EMAIL ANNOUNCEMENT
- (3) WORD OF MOUTH
- (4) OTHER (Please describe)_____

20. What led you to facilitate this videoconference? (Circle all that apply)

- (1) SOMEONE ASKED ME TO BE THE FACILITATOR
- (2) THOUGHT IT WAS A TIMELY TOPIC
- (3) DID IT AS A COMMUNITY SERVICE
- (4) OTHER (Please describe)_____

21. Based on your experiences with this videoconference, would you be willing to facilitate a future telecast?

- (1) YES
- (2) NO-- If no, why not? (Write in)_____

22. What topics would you like to see covered in future videoconferences? (Write in)_____

23. Which of the following describes your previous experiences with videoconferences? (Circle all that apply)

- (1) ATTENDED BUT NOT FACILITATED PREVIOUS VIDEOCONFERENCES AT THIS SITE
- (2) FACILITATED VIDEOCONFERENCES BEFORE AT THIS SITE
- (3) NEITHER ATTENDED NOR FACILITATED A VIDEOCONFERENCE AT THIS SITE
- (4) FACILITATED A VIDEOCONFERENCE AT ANOTHER SITE
- (5) ATTENDED OTHER VIDEOCONFERENCES AT ANOTHER SITE
- (6) NEVER ATTENDED OR FACILITATED A VIDEOCONFERENCE BEFORE

If you have attended a past videoconference, answer question 24. If not, skip to question 25.

24. Compared to other videoconferences you have attended in the past, how would you rate this videoconference? (Check one)

- ☐ NOT AS GOOD (Please explain)_____
- ☐ AS GOOD
- ☐ BETTER (Please explain)_____

The following information will help us know more about you, and it will allow us to conduct a follow-up to determine the extent to which this teleconference benefitted participants.

25. Highest level of education completed? (Check one)

- | | |
|---|--|
| <input type="checkbox"/> HIGH SCHOOL GRADUATE/GED | <input type="checkbox"/> ASSOCIATE DEGREE |
| <input type="checkbox"/> BACHELOR'S DEGREE | <input type="checkbox"/> MASTER'S DEGREE |
| <input type="checkbox"/> DOCTORATE DEGREE | <input type="checkbox"/> OTHER (Please specify)_____ |

26. Name of Agency:_____

27. Your Job Title:_____

28. Years in your present position? _____

29. Do you presently work in an agency that provides services to juvenile offenders? (Check one)

- ☐ YES

☐ NO-- if no, please check here_____ if you have ever worked in such an agency

Thank You For Your Assistance!

Please return all facilitator and evaluation forms to Jenny McWilliams, Juvenile Justice Telecommunications Assistance Project, Eastern Kentucky University, 301 Perkins Building, 521 Lancaster Avenue, Richmond, KY 40475-3102, FAX 859-622-4397.