



SATELLITE TECH GUIDE

Mentoring Matters

A National Satellite Broadcast

Produced by the
Office of Justice Programs
Office of Juvenile Justice and Delinquency Prevention
U.S. Department of Justice
And the
Juvenile Justice Telecommunications Assistance Project
Eastern Kentucky University—Training Resource Center

Technical Information Guide

Overview

It has been noticed that during previous videoconferences that some sites will try to receive a broadcast without having a technical person present who understands how to tune in the receiver. These sites often miss the videoconference and experience a high level of frustration.

Eastern Kentucky University (EKU) will only assume responsibility for program transmission. Each receiving site will be responsible for its own reception of the program. Please review page 3 for all relevant technical information.

Reception Issues

This broadcast will be aired on the C-band and Ku-band.

Video Rights

Neither EKU nor OJJDP possess any specific rights to the videoconference broadcast. You are free and encouraged to videotape this event for future use. Written consent does not need to be requested. If, for any reason, you are unable to successfully tape the program, videotape copies will be available through the Juvenile Justice Clearinghouse (800-638-8736) for \$15.

Technical Assistance

Prior to the day of the broadcast, you are encouraged to call the EKU office at (859) 622-6671 if you need assistance. **On the broadcast day, any requests for assistance should be directed to 1-800-895-4584.**

Closed Captioning

JJTAP offers closed captioning for the hearing impaired for all OJJDP broadcasts. Please consult your technician or the television manual to enable this option. JJTAP will be unable to assist with technical questions regarding the reception of closed captioning at your site.

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BROADCAST DATE: Friday, February 7, 2003

TEST SIGNAL TIME: 30 minutes prior to broadcast

BROADCAST TIMES:
1:30-3:30 PM EST
12:30-2:30 PM CST
11:30-1:30 PM MST
10:30-12:30 PM PST

SPONSORING AGENCY:

U.S. Department of Justice: Office of Justice Programs
Office of Juvenile Justice and Delinquency Prevention

PRODUCTION

AGENCY: Juvenile Justice Telecommunications Assistance Project
Eastern Kentucky University-Training Resource Center

TAPING RIGHTS: **You are encouraged to tape this program.** Neither the sponsoring agencies or the production agency maintains any specific rights to this program.

	<u>C-BAND COORDINATES</u>
SATELLITE:	Galaxy 3R (95 degrees west longitude)
TRANSPONDER:	2
CHANNEL:	2
FREQUENCY:	3740 MHz Vertical
AUDIO:	6.2/6.8
	<u>Ku-BAND COORDINATES</u>
SATELLITE:	Galaxy 11 (91 degrees west longitude)
TRANSPONDER:	14
CHANNEL:	14
FREQUENCY:	11980 MHz Vertical
AUDIO:	6.2/6.8

TO TEST SIGNAL: A test signal begins **30** minutes prior to the live broadcast. Technicians should check satellite receive equipment during that time. If you have problems, call 1-800-895-4584. **Please note that this number is reserved for the day of the broadcast only.** Questions prior to that time should be directed to (859) 622-6671.